



NEW STUDENT TECHNOLOGY CHECKLIST



Welcome to UT Dallas! **The Office of Information Technology** is here to help simplify setting up and securing your devices to be ready to start classes.

BEFORE ARRIVING TO CAMPUS

- Review **Student Technology Initiative** for minimum hardware specifications.
- Learn the difference between your **University ID** and **NetID**.
- Activate your NetID**.
- Enroll in NetIDplus** (Duo)- UTD's two-factor authentication method.
- Download the **Duo Mobile app**.
- Install **Microsoft Office Suite**, which includes Teams, Outlook, Word, Excel, PowerPoint and more!
- Configure Outlook on **Windows** or **Mac**. Log in UTD email. Bonus: Create an email signature and **add chat link**.
- Install **Global Protect (VPN)**.
- Navigate to the **eLearning login** page and **Galaxy** for easy access.
- Check your **Mac** or **Windows** device for updates.

ONCE ON CAMPUS

- Connect to **CometNet WiFi**.
- Find **CometPrint** printer locations on campus with the **UTD app**.
- Review **available software** you can install as needed for classes.
- Bookmark the **Knowledge Base** for easy how-to guides and answers.
- Use your free 1 TB of storage on **OneDrive** to back up and store data.
- Visit the **TechKnowledge Bar** and our **computer labs**.
- [Review best practices and policies to secure your computer.](#)
- Purchase discounted tech at the **Bookstore** or through **Dell**.
- Read about the free **Microsoft Ambassador Program** for students.
- Learn about free **tech support** through Atlas and **subscribe for tech tips**.

Follow on our **social platforms** below to connect. We are here to help.





WHERE TO FIND TECH HELP ON CAMPUS

Come visit us on campus. The **OIT Computer Labs** provide Windows and Mac computers loaded with software. **TechKnowdy Bar** focuses on basic software support, including installation of supported UTD Software and OS updates. All locations provide free walk-in technology and **Comet Print** support. Remember, we are here to help!

