

# INSTRUCTIONAL WORKLOAD POLICY

## Non-Senate Instructional Unit

### DEPARTMENT OF PHARMACEUTICAL SCIENCES

1. The full-time Instructional Workload for this unit is 9 Instructional Workload Courses (or the equivalent) per academic year.

All courses in this unit are valued at 1 IWC.

Where class size is a consideration in assigning workload, anticipated class size, not actual, will be the basis of instructional workload assignments.

There may be Instructional Workload Equivalencies not foreseeable at this time: these will be assigned on an ad hoc basis to the extent that they appear to be one-time arrangements. Any which would appear likely to be repeated will require notification to UC/AFT and will be added to the formal Instructional Workload Policy.

2. Duties beside teaching which, if assigned, carry workload credit, and assigned IWC equivalency:

Each assigned duty other than teaching will have an IWC equivalency determined by the Department in the range of .25 to 1.0 IWC. Value to be assigned on amount of anticipated work necessary to complete the assigned task. Examples include:

- a. Curricular development
- b. Special assigned papers with special presentations to present those papers
- c. Supervision of special projects