Every great presentation starts with a single slide. Record boldly, refine wisely, and share with confidence!



Wrap-Up

Step 4: Stop & Save

- redloot mooL K Click "Stop Recording" in the
- "ILA TOT puriteeM K Fud the meeting by clicking "End
- Zoom will automatically process
- .9LT APA and save the recording as an MP4
- Y Locate your file in the Zoom folder







Creating High-Quality Presentation Recordings



How to Record A POWERPOINT **DRESENTATION** WITH ZOOM

Step 3: Start Recording

- toolbar Click "Record" in the Zoom
- indicator is active. < Confirm the red recording
- ала ат а steady pace Deliver your presentation clearly
- K Use "Pause Recording" if you
- need a break, then resume





- Teachers, students, professionals, and content creators.
- help users record their presentations.
- This guide provides a step-by-step approach to

presentations.

- recording PowerPoint presentations with audio and video.

Zoom is a great tool for

Introduction

Step 2: Share PowerPoint

- wobniw Open PowerPoint in a separate
- toolbar. Click "Share Screen" in the Loom
- Select the PowerPoint window
- Check "Share Sound" if your
- V presentation includes audio or
- oəpiv

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Enable Webcam & Start Video

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Select "Join with Computer

Launch the Zoom application on

button to initiate a session.

Click the "New Meeting"

QuitesM

Step 1: Start a Zoom

What You Need

Stable internet connection

PowerPoint installed

✓ Computer with Zoom

installed and logged in

Your computer.

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✓ Webcam & microphone (optional but recommended)





