## Middlebury College Costume Loan & Rental Agreement

Full Name	Phone			
Student ID	Email			
Show	Show Dates			
Date Loaned / Rented	Return Appointment Scheduled for			
☐ Loan	<u> </u>			
or				
□ Rental Total Rental A □ Educational Discount (50%) □ Deposit check (\$100) received □ Deposit check (\$100) returned	ucational Discount (50%) eposit check (\$100) received			
I have read and agree to the Middlebury College Cost	ume Loan & Rental Policies (separate document.)			
borrower's / renter's signature	on <i>date</i>			
I have issued costume items to the above individual _	costume employee signature date			
	Next page for Costume Inventory			

Middlebury College
Costume Shop, Department of Theatre
72 Porter Field Rd, Middlebury, VT 05753
cbwood@middlebury.edu 802-443-2311

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## **Costume Inventory**

#	Costume Item	Description and Condition	Cleaning	Used in Show?	Price
				Total	\$

Cleaning Guidelines:		
Machine wash warm, dry in dryer:	M	Return Appointment Scheduled for:
Hand wash cold, hang to dry:	Н	
Dry clean only:	D	
Wipe with 70% alcohol:	W	