

**Noelia I. Rodarte Lozano**

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**EDUCATION**

**University of Arkansas, Fayetteville**

Expected Graduation: May 2024

• Bachelor of Arts in Spanish Education • Latin American Studies Minor • GPA 3.5

**Universidad de Granada, Spain/ AIFS Abroad • GPA 3.8**

Fall Semester 2022

Exposed myself to different Spanish dialects, to new cultures, and took advanced Hispanic courses which challenged me to become more open-minded and also refined my language and cultural literacy.

**WORK**

**The After School Program**

October 2020 – September 2022

Knapp Elementary, Springdale, AR

- Provided a safe and enriching environment for students in Pre-K- 7th Grade
- Acquired ability to manage the behavior of large groups of students
- Developed schedules and routines to ensure that children had enough physical activity, playtime, and educational activity

**Osher Lifelong Learning Institute**

November 2021 – September 2022

211 E. Dickson St, Fayetteville, AR

- Utilized Microsoft Excel, Word, Outlook email, social media as well as calendar and scheduling programs
- Assisted administrative directors with maintaining 600+ student records, instructor records, and course files
- Communicated with students (40yrs+), potential students, instructors, and staff professionally by phone, email, or in-person to maintain exceptional customer service.

**Springdale Substitute Teacher**

February 2022- May 2022

Springdale School District

- Implemented daily student self-reflections, as a classroom management tactic which was then implemented by multiple teachers.
- Instructed classrooms from a range of subjects and age groups, ranging from elementary to junior high school.
- Followed school policies, teacher guidelines, and student IEPs to ensure student safety and achieve learning outcomes.

**RELEVANT EXPERIENCE**

**Bilingual Community Service Learning**

August 2019 – May 2020

Lee Elementary, Springdale, AR

- Composed weekly lesson plans to teach elementary-level students in Spanish.
- Adapted plans to the students' understanding of the material.
- Communicated with parents weekly.
- Served in the main office as an interpreter for Spanish-speaking parents and students.

**Bulldog Mentor**

January 2023 – Ongoing

Springdale High School, Springdale, AR

- Edited students' Spanish grammar and provided constructive criticism to ensure their books would help develop their students' Spanish literacy and fluency.
- Developed both academic and interpersonal relationships with students by providing them with resources tailored to their interests.

**Certifications/ Skills Summary**

- Certified Mandated Reporter
  - Arkansas Seal of Biliteracy
  - Competent Organizational Skills
  - Versatile & Dependable
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