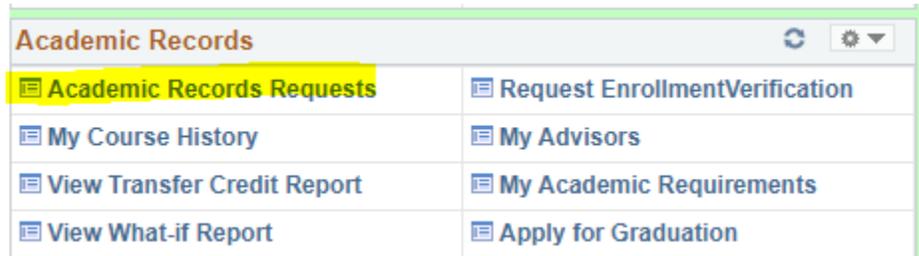
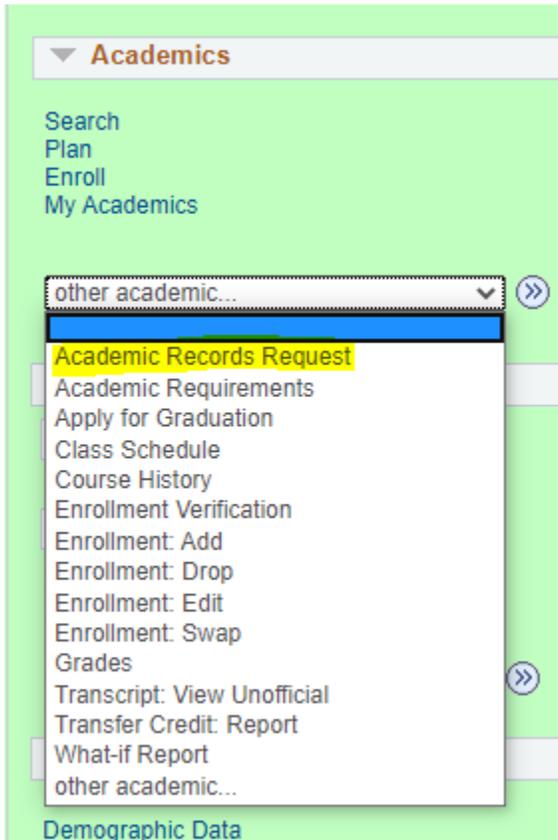


GullNet Add a New Major Directions (For Students)

1. Login to GullNet and click the drop-down in your Student Center. Select the “Academic Records Request” Or On the left-hand side of your GullNet under Academic Records select “Academic Records Request”.



2. Select “Create a New Request”

Academic Records Update Request

Below is a list of all requests previously submitted and their current status. Click "VIEW REQUEST" to see details of the request. Click "CREATE A NEW REQUEST" to submit a new request.

Please allow 7 business days for your request to be completed. Additional time maybe required during peak periods.

[CREATE A NEW REQUEST](#)

Submitted Requests					
Empl ID	Request Status	Request Type	View Request	Submitted By	Submitted Date/Time
			View Request		

Personalize | Find | First 1 of 1 Last

3. Choose option: Change/Add/Delete Major or Track.

Academic Record Update Request

Please select one of the following options):

Order Records

- [Order Official Transcript](#)
- [Enrollment Verification - GullNet Self Service](#)
- [Certification Letter - Processed by Registrar's Office](#)

Transfer Credit

- [Transfer Credit Inquiry](#)

Academic Records Changes

- [Change/Add/Delete Major or Track](#)
- [Change/Add/Delete Minor](#)
- [Change Catalog Year](#)
- [Update Personal Information \(Name, DOB, SSN\)](#)
- [Request to Study at Another Institution](#)

Registration

- [CHANGE COURSE\(S\) TO PASS/NO PASS - SPRING 2020](#)
- [Change Course Credit Hours or Grading Basis](#)
- [Enroll in more than standard credit limit](#)
- [Enroll in Graduate credit during Senior year](#)
- [Application for inter-institutional enrollment](#)
- [Approval Form to Add/Swap a Course](#)
- [Withdrawal from University](#)

Graduation and Commencement

- [Apply for Diploma/Graduation](#)
- [UGRD Request to Participate in Commencement Early](#)
- [GRAD Request to Participate in Commencement Early](#)
- [Replacement Diploma](#)

Records Release

- [FERPA release](#)
- [Veteran Benefits Certification](#)

Exceptions

- [Application for Clemency](#)
- [Policy Waiver](#)

4. Select the "Add a New Major" option

Current Major(s)	
Academic Career: Undergrad	Expected Graduation Term: n/a
Marketing (Pre) (Major)	CHANGE THIS MAJOR
Catalog Year: 2208 - 2020 Fall	DELETE THIS MAJOR
Primary Major? Yes	

To ADD a new major, click this this option:

Additional Major
ADD AN ADDITIONAL MAJOR

[RETURN](#)

5. Use the hourglass to select the appropriate new program "Fraud & Forensic Acct - UDC", then click "Next".

Request Type: Change a Major

Current Major

Marketing (Pre) (Major)

Catalog Year: 2208 - 2020 Fall

Primary Major: Yes

Admit Term/Type: 2208 - FTS

Expected Graduation Term: n/a

Click the hourglass to select a new major to be added.

New Major

PREVIOUS

NEXT

6. Verify the change and select "Submit".

Verify

Request Type: Change a Major

Current Major

Marketing (Pre) (Major)

Catalog Year: 2208 - Fall 2020

Primary Major: Yes

Admit Term/Type: 2208 - FTS

Expected Graduation Term: n/a

New Major

Accounting (Pre) (Major)

Catalog Year: 2206 - Summer 2020

Primary Major: Yes

*The primary major is listed first on your transcript and determines which school you are listed under (Fulton / Henson / Perdue / Seidel).

Additional Comments(Optional):

PREVIOUS

SUBMIT

7. You can review all pending request by returning to "Academic Records Update Request".