Review Advisor Notes from Summer Session

From the Workday home screen, click on the **person icon** in the upper right corner of the screen (Note: it may be your photo).

Click **View Profile** under your name

On your profile screen, look at the purple column on the left and click **History** (you may have to click **More** to see this menu item)

Here you can view your note history, including Date, Time, Topic, and Content

**NOTE:** Hover over the note and an orange icon will appear at the end of the note as depicted above. Click on the orange icon to expand and view the entire note.